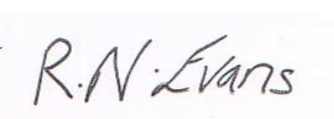


Delegated Decision Notification

This form is used both to give notice of an officer's intention to make a Key decision and to record any delegated decision which has been taken. The decision set out on this form therefore reflects the decision that it is intended will be made, or that has been made. Although set out in the past tense a decision for which notice is being given may be subject to amendment or withdrawal.

LEAD DIRECTOR ⁱ :	Director of Environment & Housing
SUBJECT ⁱⁱ :	Tropical World energy efficiency scheme
DECISION DETAILS ⁱⁱⁱ :	<p>The Director of Environment and Housing is requested to;</p> <p>Note that the original approval to inject money into the capital programme granted by Executive Board in July 2012 will remain in place as a 'parent' scheme, with subsequent schemes being brought forward as sub-schemes on an individual business case basis, for which separate approvals will be sought.</p> <p>Authorise spend of £434,254 on the delivery of the energy saving improvements to Tropical World described in this report, to be made up of:</p> <ul style="list-style-type: none"> • £342,040 of prudentially borrowed money; • £55,937 from CPM capital maintenance scheme (subject to recommendation 10 below); and • £36,277 from a Salix loan. <p>Note that another DCR has been prepared by CPM for consideration by Civic Enterprise Leeds (CEL), which links to this overall scheme and contributes £55,937 to this scheme.</p> <p>Delegate authority for the Chief Officer of Parks & Countryside to sign a loan agreement to allow part of the funding (£41,719) to be provided by the council's Salix Energy Recycling Scheme (SERS).</p> <p>Waive contract procedure rules (CPRs) 8 and 9 (in accordance with CPR27) in order to award contracts without competition to the contractors who will be used to deliver the scheme as listed below and any other contractors which in the opinion of the Chief Officer of Parks and Countryside are required to deliver the scheme:</p> <ul style="list-style-type: none"> • Sayes • Synergise

	<ul style="list-style-type: none"> • RIM • Matrix • Redding Associates <p>Authorise the immediate issue of purchase orders for the biomass boiler and air handling units (total cost of £106,550) in order to maintain the programme for delivery of the scheme.</p>
<p>TYPE OF DECISION:</p>	<p><input type="checkbox"/> Council function (not subject to call-in)</p> <p><input checked="" type="checkbox"/> Executive decision (Key)</p> <p>Is the decision eligible for call-in?^{iv} <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Is the decision exempt from call-in?^v <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Executive decision (Significant Operational^{vi} – not subject to call-in)</p> <p><input type="checkbox"/> Executive decision (Administrative^{vii} – not subject to publication or call-in)</p>
<p>NOTICE^{viii} / CALL-IN (KEY DECISIONS ONLY):</p>	<p>Date the decision was published in the List of Forthcoming Key Decisions: 3rd November 2014</p> <p>If not on the List of Forthcoming Key Decisions for at least 28 clear days, the reason why it would be impracticable to delay the decision:-</p> <p>This is a Key Decision but, due to the exceptional circumstances outlined in this report it is being taken under the rules for Special Urgency.</p> <p>The Chief Officer Parks and Countryside met with the chair of the Safer and Stronger Communities scrutiny board and both parties have agreed that the decision is urgent and cannot be reasonably deferred. The basic reasons for urgency are: (i) the contractor intended to carry out these works within the remit of previous approvals has withdrawn from the scheme without notice (ii) the scheme has significant financial and operational benefits for the council (iii) these benefits will not be realised if certain operational and financial deadlines are not met. In order to meet these deadlines this decision must be taken now.</p> <p>If exempt from call-in, the reason why call-in would prejudice the interests of the Council or the public:-</p>
<p>AFFECTED WARDS:</p>	<p>Roundhay</p>

DETAILS OF CONSULTATION UNDERTAKEN:	Executive Member Cllr Dobson	Date consulted: 29/10/2014	Interest disclosed? ^x <input type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No
	Ward Councillor	Date consulted: 29/07/14	Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No
	Others ^x (please specify:)	Date consulted:	Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No
CAPITAL INJECTION APPROVAL REQUIRED:	Injection approval required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If yes, you must complete the Approval box below)		
CAPITAL INJECTION APPROVAL	(Name:) (Title:)	Capital Scheme Number: Date:	
IMPLEMENTATION (KEY DECISIONS ONLY)	Officer accountable for implementation Chief Officer Parks and Countryside Timescales for implementation ^{xi} 31/10/14 to 17/02/14		
CONTACT PERSON:	Tony Stringwell	Telephone number ^{xii} : 0113 3957437	
DECISION MAKER / AUTHORISED SIGNATORY ^{xiii} :	 Neil Evans	Date. 3 rd November 2014	

ⁱ The Leader of the Council may also make executive decisions and should be specified as the Lead Director where appropriate.

ⁱⁱ A brief title should be inserted here. If the decision is Key and has appeared on the List of Forthcoming Key Decisions, the title of the decision should be the same as that used in the List.

ⁱⁱⁱ Brief details of the decision should be inserted. This note must set out the substance of the decision, options considered and the reason for deciding on the chosen option, although care must be taken not to disclose any confidential or exempt information.

^{iv} See the Executive and Decision Making Procedure Rules for eligibility. The decision will not be eligible for call-in if it has already been subject to call-in i.e. considered by the relevant Scrutiny Board. This includes a decision which has been modified by the decision maker following a recommendation by a Scrutiny Board after call-in of the earlier decision.

^v If the decision is exempt from call-in a reason must be provided in the 'Notice / Call-In' box and in the report. The call-in period expires at 5pm on the 5th working day after publication. Scrutiny Support will notify decision makers of matters called-in no later than 12 noon on the 6th working day.

^{vi} If the decision would have been a Key decision but for an exception set out in Article 13.6.1, please refer to the connected Key decision in the decision details (either by the title or the reference number).

^{vii} Administrative Decisions do not need to be published on the Council's website but this form may be used for internal recording of the decision.

^{viii} All Key decisions should appear on the List of Forthcoming Key Decisions for 28 clear days before the decision can be taken. If 28 clear days' notice has not been provided, a reason must be provided here.

^{ix} No Member having a disclosable pecuniary interest or officer having an interest in any matter (whether pecuniary or otherwise required to be declared) should take a decision in relation to that matter. Other interests of a non-disqualifying nature should be recorded here. Any dispensation in place in relation to the matter should also be recorded here.

^x This may include other elected Members, officers, stakeholders and the local community.

^{xi} Please include proposed timescales for commencement and / or completion of implementation as appropriate.

^{xii} Please insert a complete telephone number whether land line or mobile, rather than an extension number so that you can be contacted from outside the Council.

^{xiii} The signatory must be duly authorised by the Lead Director to make a decision in accordance with the relevant sub-delegation scheme. It is not acceptable for the signature to be 'pp' for the authorised signatory. For Key decisions only, the date of the authorised signature signifies that, at the time, the officer was content that the decision should be taken. However, should representations be received following public availability of reports the signatory will consider the effect which such representations should have on the final decision.